

COMMUNITY BUILDING

A shared action plan

Turn a common goal into a clear next step with people who want to move together.

Use this guide with a few people who share a goal. Start with a conversation about what matters to you, then leave with one action that has a clear owner and a follow-up date.

Agree on the purpose.

Describe the goal in plain language. Listen to what each person hopes to contribute and make sure you are working toward the same thing.

ASK TOGETHER

What do we want to make better?

Who should be part of this conversation?

What would a useful first result look like?

Bring what you can.

Name the knowledge, time, or practical skills each person can offer. Make clear, realistic commitments and ask before sharing anyone's contact details beyond the group.

ASK TOGETHER

What experience or skill can I share?

How much time can I commit?

What do we still need to learn or arrange?

Choose one action and follow through.

Break the goal into a small first step. Write down the action, the person responsible, and the date you will check progress. At the next conversation, decide what to keep, change, or try next.

ASK TOGETHER

What is our first action?

Who will take responsibility for it?

When will we reconnect and review what happened?

PUT IT INTO ACTION

Our shared goal, our first action, who is responsible, and the date we will reconnect.
